

OWNERSHIP OF ARTWORK:

Digitizing (and if appropriate, add: CAD-CUT images, etc): and whatever else you're protecting) created by BAYSIDE CUSTOM EMBROIDERY INC., your order remains the property of BSCE INC., and will be maintained at our facility for our exclusive usage in executing your orders. Because our policy is to render art/digitizing/etc. services for production orders solely on a cost-recovery basis, any transfer to the client of contracted by our personnel is subject to reasonable release fees, commensurate with the creative services rendered and at a value as determined solely by us.

DAMAGE ALLOWANCE:

1 though 50pcs allow 1 piece for damages. 50+ pieces allow 2% damages over allowance we replace garments or issue credit.

PRODUCTION:

Next day rush service: 25%- 30% upcharge on order. Minimum billed \$100.00

2 day rush: 20% upcharge on order.

REGULAR PRODUCTION TIME:

Print: 5 to 10 business days after final artwork approval.

Embroidery: 10-15 business days after final artwork approval.

All orders payable upon receipt.

ART REQUIREMENTS:

Separations: Due to the complexities of four color and simulated color process, we must do all separations in house.

Submitted artwork: Adobe Illustrator or Photoshop CS5 or later, or all EPS files. All text must be converted to outlines/paths or the fonts used in the design MUST be included in the email. To ensure consistent colors use spot colors in artwork. For CMYK colors, we can not ensure colors will match artwork or prints produced elsewhere. For heat transfer prints, artwork should be 300 dpi to size.

Documents created in Microsoft Word, Publisher, Powerpoint, etc are not acceptable files.

IMPRINT SIZE:

All artwork will be printed to the actual size submitted unless otherwise.